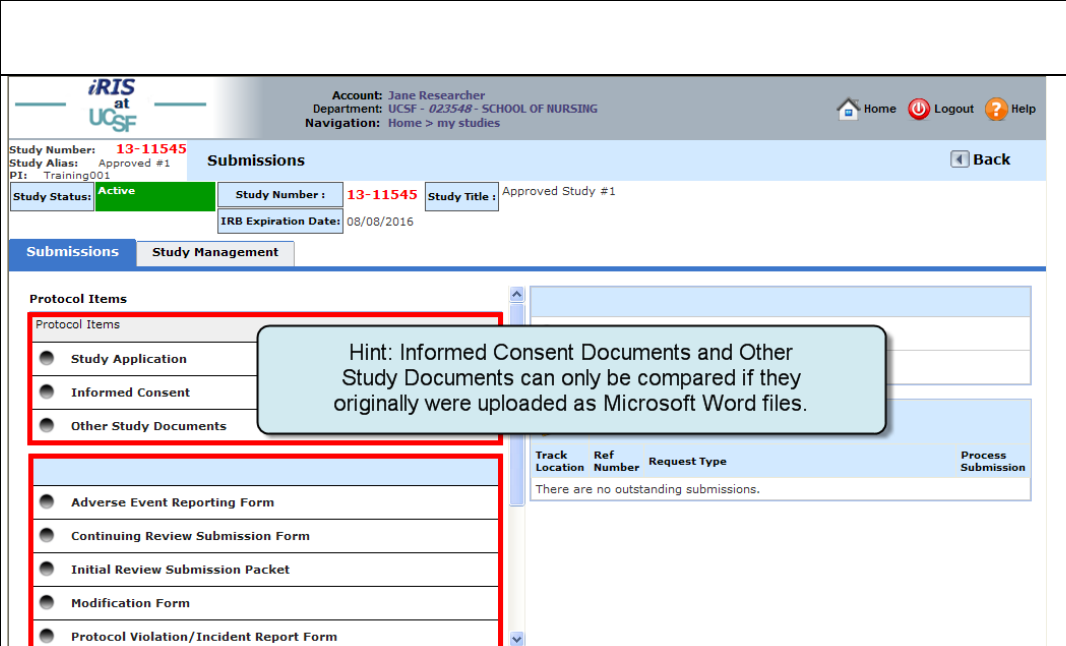
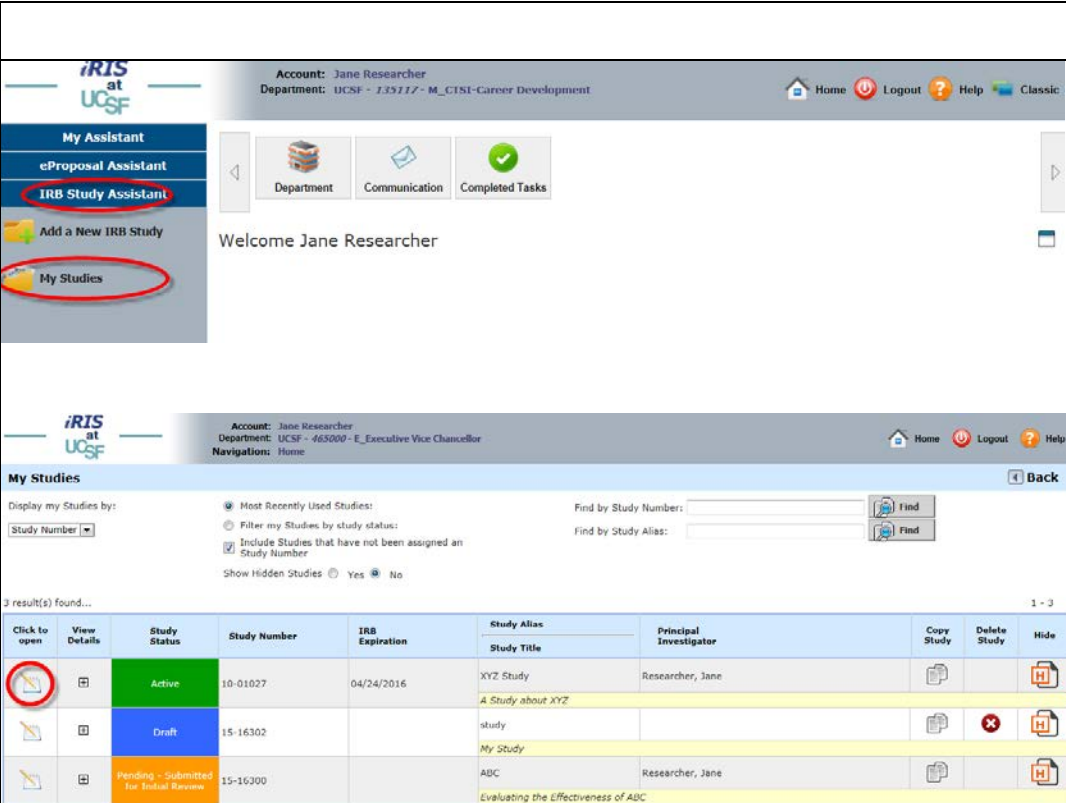


Using the Differencer: Comparing Different Versions of Documents or Forms

- [What Can Be Compared Using the Differencer?](#)
- [Starting Out](#)
- [Comparing Documents or Forms](#)
- [Comparing Submission Items from the Review Response Form](#)

<p>What Can Be Compared Using the Differencer?</p>	
<ul style="list-style-type: none"> • You can compare different versions of the following items: <ol style="list-style-type: none"> 1) the Application; 2) Consent Documents or Other Study Documents; and 3) Submission Forms, such as the Continuing Review Form; 	

<p>Starting Out</p>	
<ul style="list-style-type: none"> • Click on IRB Study Assistant to open the menu, then click on My Studies. • Open the study from the My Studies list. 	

Comparing Documents or Forms

- On the Submissions page, **select the item you want to compare**, such as the Study Application, or Informed Consent Documents.
- Click the **Yellow Folder** icon to see all versions of the form or document.
- Check the box** next to the two versions you want to compare. Then click **Compare Two Selected Versions**.
- The comparison opens in a pop-up window.** The older version is on left and the newer version is on right.

Important notes:

- For forms like the Study Application, you will only see the **sections that have been revised**.
- The files can be large and take time to load, so please **be patient**.

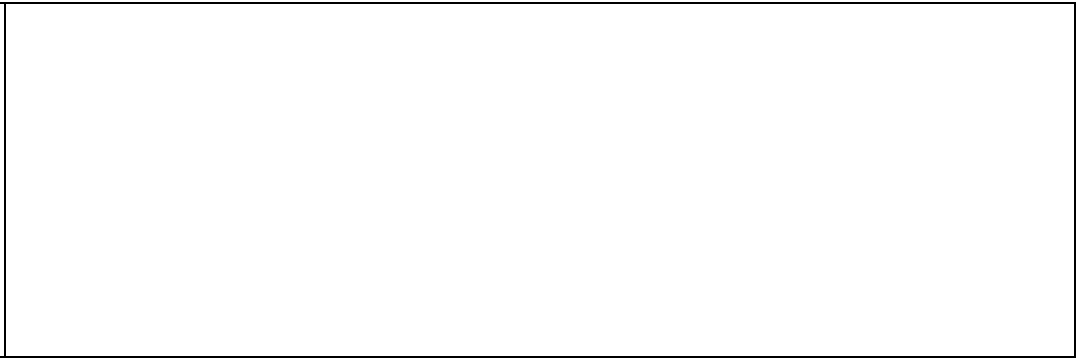
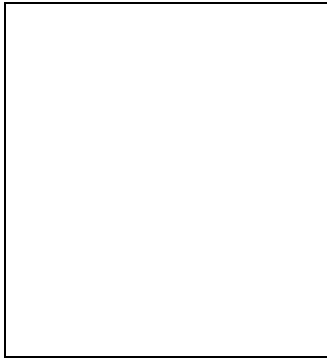
The screenshot shows the iRIS UCSF Submissions interface. The top navigation bar includes the UCSF logo, user account information (Jane Researcher), and navigation links. The main content area is titled 'Submissions' and shows details for a study with ID 10-01027. A 'Study Application' section is highlighted with a yellow folder icon circled in red. Below this is a table of application versions:

Show Rev.	Edit/View	Application Type	Approved?	Approval Date	Created By	Date Created	Modified by	Date Modified	Create a Revised Application
<input checked="" type="checkbox"/>		Study Application (Version 1.1)	No		Jane Researcher	08-20-2013 14:30	Jane Researcher	08-20-2013 14:30	
<input checked="" type="checkbox"/>		Study Application (Version 1.0)	Yes	08/09/2013	Training001	08-08-2013 13:56	Jane Researcher	08-20-2013 14:29	

A 'Compare Two Selected Versions' button is circled in red. Below the table is a pop-up window titled 'Study Application' comparing Version 1.0 and Version 1.1. The changes are highlighted in yellow:

Version: 1.0	Version: 1.1
Section 3 - Grant Key Personnel access to the study Q 2 - If applicable, please select the Research Staff personnel: A) Additional Investigators Melanie A Mace Co-Principal Investigator B) Research Support Staff Jane Researcher Study Coordinator	Section 3 - Grant Key Personnel access to the study Q 2 - If applicable, please select the Research Staff personnel: A) Additional Investigators Melanie A Mace Co-Principal Investigator B) Research Support Staff Jane Researcher Study Coordinator Kathryn P Nolan Research Assistant
Section 12 - Sample Size and Eligibility Q 1 - Number of subjects that will be enrolled at UCSF and affiliated institutions: 200	Section 12 - Sample Size and Eligibility Q 1 - Number of subjects that will be enrolled at UCSF and affiliated institutions: 200 300
Section 12 - Sample Size and Eligibility Q 2 - Total number of subjects that will be enrolled at all sites: 200	Section 12 - Sample Size and Eligibility Q 2 - Total number of subjects that will be enrolled at all sites: 200 300
Section 12 - Sample Size and Eligibility Q 3 - Estimated number of people that you will need to consent and screen here (but not necessarily enroll) to get the needed subjects ... 230	Section 12 - Sample Size and Eligibility Q 3 - Estimated number of people that you will need to consent and screen here (but not necessarily enroll) to get the needed subjects ... 230 330

A hint box at the bottom of the pop-up window states: 'Hint: You may need to adjust your browser settings to allow pop-ups.'



Comparing Submission Items from the Review Response Form

- When a submission has been returned to you with stipulations, you will be able to compare revised documents and forms associated with the submission from the **Review Response Form**.
- After you have made the document/form revisions, click on the **Yellow Folder** to see all versions of the item.
- Check the boxes next to the two items you want to compare and click **Compare Item(s)**.

Review Response Submission Form
NEW FORMAT June, 2015

Principal Investigator: Jane Researcher
Study Title: Evaluating the Effectiveness of XYZ
Study Number: 15-16303
Study Alias: XYZ

Submission Components:

This table replaces the Revised Submission Materials button that used to be at the bottom of the form

Instructions:

- Review the stipulations below for change requests to submission components (study application, consent forms, and/or study documents)
- If changes are needed, click 'Revise Submission' to open the submission form (Initial Review Submission Packet, Modification Form, Continuing Review Form, etc.)
- Make revisions to the study application and attached documents in the appropriate sections
- Summarize changes in the text boxes below
- Click 'Save Form'
- Click 'Signoff and Submit' when all stipulations are addressed

Compare	Include in PDF Packet	Remove	Revisions	All Submission Components
				Review Response Submission Form - (Version 1.0 (Incomplete)) (Parent of the submission package) - Submitted in round(s) Currently attached
				Initial Review Submission Packet - (Version 1.1) - Submitted in round(s) Currently attached
<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	Study Application - (Version 1.3) - Submitted in round(s) Currently attached
<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	Study Application - (Version 1.1) - Submitted in round(s) 1
				Study Consent (English) - (Version 1.0) - Submitted in round(s) Currently attached, 1
				Study Document - (Version 1.0) - Submitted in round(s) Currently attached, 1

Stipulations and Comments

In addition to making changes to the submission components, please briefly explain what changes were made:

Stipulations that must be addressed:

Stipulation 1 out of 4:

Descriptions:
CHR Application: Please revise the Procedures section to include a description of the blood draws that will be done for this study.

Stipulation Type: (Stipulation must be addressed)

Do you accept this Stipulation? N/A Yes No

	<p>Provide an explanation on how you addressed this Stipulation:</p> <div data-bbox="511 136 1339 304"><p>Format - Font - Size - [Icons]</p><p>[Empty text area]</p></div>
--	--